

**Speaker Confirmation Form**

for Marnie Swedberg

Email:

Phone #

Cell Phone:

Address

City, State Zip

[www.Twitter.com/MentorMarnie](http://www.twitter.com/MentorMarnie)

[www.facebook.com/MentorMarnie](http://www.facebook.com/MentorMarnie)

[www.LinkedIn.com/in/MarnieSwedberg](http://www.linkedin.com/in/MarnieSwedberg)

Please fill in the blanks below and attach the form to a reply email. Thanks!

|  |  |
| --- | --- |
| **Hosting Organization** |  |
| Mailing Address |  |
| City, State, Zip |  |
| Phone |  |
| **Name of Direct Contact** |  |
| Phone(s) |  |
| Email |  |
| Other |  |
| **About Main Event** |  |
| Describe Audience |  |
| Average age |  |
| Average income |  |
| Religious Affiliation |  |
| Level of Education |  |
| Anticipated Attendance # |  |
| Maximum Seating # |  |
| Televised |  |
| Audio Recorded |  |
| Private or Public Event |  |
| Is this a fundraiser? |  |
| Sponsors/Vendors? |  |
| Promotion Plan (attach) |  |
| Other Notes: |  |
| **Presentations by Marnie** |  |
| Engagement #1 |  |
| Date, time, duration |  |
| Location |  |
| Goals |  |
| Attire |  |
| Other (handouts, etc.) |  |
| Engagement #2 |  |
| Date, time, duration |  |
| Location |  |
| Goals |  |
| Attire |  |
| Other (handouts, etc.) |  |
| Engagement #3 |  |
| Date, time, duration |  |
| Location |  |
| Duration |  |
| Goals |  |
| Attire |  |
| Other (handouts, etc.) |  |
| Engagement #4 |  |
| Date, time, duration |  |
| Location |  |
| Goals |  |
| Attire |  |
| Other (handouts, etc.) |  |
| Other |  |
| **Speaker Support** |  |
| Describe Room Set-Up |  |
| Describe Microphone |  |
| Describe Staging |  |
| Sound Tech Available? |  |
| Power Point Available? |  |
| Video/Web on Screen |  |
| Big Screen? # of |  |
| B-Up Band/Musicians |  |
| Author Shepherd Name |  |
| Email |  |
| Cell Phone |  |
| **Travel & Housing** |  |
| RT Mileage |  |
| Airfare Details |  |
| Host Arranges Housing |  |
| Travel Meals |  |
| On Premise Meals |  |
| Other |  |
| **Recording Rights** |  |
| Audio, video, transcripts | 100% co-copyright with event host. Either host or Gifts of Encouragement, Inc. may use the recordings in any reasonable manner without additional permissions. |
| **Remuneration** |  |
| Travel/Expenses |  |
| Speaker Fee |  |
| Other (ie- Love Offering) |  |
| **Product Tables** |  |
| 1 – 8’ Table for books/CDs | One volunteer assistant to man the table during rush times. |

**Short Bio/Intro** 

Marnie Swedberg is the online mentor to over 15,000 leaders from 35 countries, a syndicated radio talk show host, the author of 13 "how-to" books, plus she recently helped sell the family retail store and restaurants she managed over the past 14 years. She consistently shares practical, doable success strategies to shorten your learning curve, increase your productivity, and skyrocket your delight in life. Learn more at www.Marnie.com